**Walkerton Minor Hockey Association**

**Coaching Application Form**

***Contact Information:***

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City: \_\_\_\_\_\_\_\_\_\_\_\_ Province: \_\_\_\_\_\_\_

Postal Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Coaching *Preference***

* What age category and gender are you applying to coach? (Mite/IP, U8, U9, U11, U13, U15, U18, U21; Boys or Girls)

First Choice:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Second Choice:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* If none of your choices are available, would you consider a different category or gender?

Yes\_\_\_\_\_\_\_\_\_\_\_\_\_ No\_\_\_\_\_\_\_\_\_\_\_\_\_**\_**

* Sometimes we have 2 very good applicants for one position. If the position of head coach was given to someone else, would you still consider another position such as Assistant Coach or Trainer?

Yes\_\_\_\_\_\_\_\_\_\_\_\_\_ No\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Coaching Experience***

* Do you have the required coaching certifications for the level you are applying for?

Yes \_\_\_\_\_\_ No \_\_\_\_\_\_\_

* If you do not have a certification, are you willing to attend a clinic?

Yes\_\_\_\_\_\_\_\_\_\_\_\_ No\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please list your recent past coaching positions:

 Year Division Association Position

1. \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please detail any other coaching experience that you feel is relevant to the position you’re applying for:

***Please briefly answer the following questions:***

**1. What is your coaching philosophy?**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**2. What is the anticipated role of your co-coaches, assistants and managers and trainers?**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**3. What are your team initiatives, objectives and goals?**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**4. Please rank the following in order of priority (1, 2, 3)**

 **\_\_\_\_\_Winning \_\_\_\_\_\_\_ Development \_\_\_\_\_\_\_\_ Fun**

***Conditions of Application***

The applicants signature below acknowledges the following:

1. I agree to follow the rules and regulations set forth by the WOAA, the OMHA or OWHA and the By Laws, Code of Conduct and Policy and Procedures established by the Walkerton Minor Hockey Association.

2. I agree to complete, as required, any certification or recertification courses for the position applied for and as mandated by the OMHA or OWHA. This includes, but may not be limited to, Prevention Services or Speak Out Seminars.

3. In accordance with the OMHA/OWHA guidelines, I will consent to a Police Record Check, if directed to do so by Walkerton Minor Hockey. This would be required before approval for a team official position is granted.

4. In accordance with OMHA/OWHA regulations, I agree that all team officials on my team will wear helmets at all times on the ice and that all players will be outfitted in the appropriate CSA approved equipment as required by the OMHA Manual of Operations at all times.

***Applicant Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

***Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

**Applications can be handed in to any current Walkerton Minor Hockey Executive Member.**

**Walkerton Minor Hockey Association**

***Job Description:***

Oversee and be responsible for all aspects of the day to day operation of the assigned team, ensuring that the objectives of the Association as stated in the ***Bylaws and Constitution of Walkerton Minor Hockey Association*** and the ***Manual of Operations of the Ontario Minor Hockey Association or the Manual of Operations of the Ontario Women’s Hockey Association*** are met. Be a spokesperson for the team and represent the team at all meetings and functions as required.

This position requires a *level of certification* as stated in the ***Ontario Minor Hockey Association Manual of Operations or the Ontario Women’s Hockey Association Manual of Operations.*** The coach will report to the Town Contact for Rep teams. Local league coaches will report to the Local League Convener. Women’s hockey coaches will report to the Women’s Contact.

All applicants will review and comply with the requirements of the ***Walkerton Minor Hockey Association Bylaws***, as well as the  ***Ontario Minor Hockey Association Manual of Operations or the Ontario Women’s Hockey Association Manual of Operations.*** Special attention should be given to the ***Harassment and Abuse Policy*** in the Manual of Operations.

This position will require unsupervised and possible physical contact with the athletes and may require the transportation of athletes. ***Eligible applicants will be required to pass a Police Record Check and attend a Prevention Services Clinic.***

A minimum of 10 hours per week of time can be expected to fulfill the obligations of this position. In addition to the regular season, teams may represent Walkerton Minor Hockey in Ontario Minor Hockey Association or in Ontario Women’s Hockey Association sanctioned tournaments.

***Coach as a Leader Standards:***

* Seasonal Goals and Objectives: establish seasonal goals and objectives for the team.
* Be a role model for your players in reference to appropriate behaviour towards officials, other coaches and other players.
* Develop leadership abilities in your athletes (e.g. encourage athletes to lead drills in practice, mentoring etc.)
* Meet with parents of athletes during the year, and at the pre-season meeting to outline philosophies, ice time, playing time and other important aspects of your plan.
* Demonstrate a sincere effort in helping each athlete to maximize his or her potential.

***Coach as a Teacher Standards:***

* Teach the necessary hockey skills for the age group as outlined in the NCCP Coaching Course.
* Develop a seasonal plan.
* Teach skills using the proper sequences and progressions.
* Teach skills using understandable language.
* Recognize that athletes differ in learning and readiness to learn, and that learning requires the acquisition of skills and attitudes. This requires patience and perseverance of the coach and player before the required behaviours will be consistently demonstrated in game play.
* Teach more than just hockey skills.

***Coach as an Organizer Standards:***

* Select support staff that meets the Association standard and approval and will provide maximum benefit to you and your players. **Ensure that all bench staff has a completed Police Record Check prior to team involvement, including practices. Ensure that all bench staff has a mandatory Prevention Services Certificate and that the Trainer possesses a valid Trainers Certificate.**
* Seek the assistance of the parents of the players in running activities of your program.

***Communication Standards:***

* Hold regular parent and player meetings.

***Risk Management (Safety) Standards:***

* Review safety action plan for the team with your Trainer.
* **Ensure that all ice and dressing room activities have adult supervision (2 adults).**
* Report any arena deficiencies to Association Executive.
* Report any player abuse to the Association Executive.
* Maintain communication with Executive to ensure that the Association can assist in the resolution of difficulties at an early stage.

**Walkerton Minor Hockey Association**

***Code of Conduct***

***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

The Walkerton Minor Hockey Association (herin known as WMHA) and the Ontario Minor Hockey Association (herin known as OMHA) and the Ontario Women's Hockey Association (herin known as OWHA) identifies the standard of behaviour which is expected of all Walkerton Minor Hockey members and participants, which for the purpose of this policy shall include all players, parents, coaches, officials. volunteers, directors, officers, committee members, convenors, team managers, trainers, administrators and employees involved in any and all of WMHA and OMHA/OWHA activities and events.

The WMHA and the OMHA/OWHA is committed in providing an environment in which all individuals are treated with courtesy and respect. Members and participants of WMHA shall conduct themselves at all times in a manner consistent with the values of the WHMA or the OMHA/OWHA, which includes fairness, integrity and mutual respect.

During the course of all WMHA activities and events, members shall avoid behaviour which brings the WMHA or the OMHA/OWHA or the sport of hockey into disrepute, including but not limited to abusive use of alcohol, use of non-medical drugs and use of alcohol by minors.

WMHA members and participants shall at all times adhere to the WMHA and the OMHA/OWHA’s operational policies and procedures, rules and regulations governing all WMHA and OMHA/OWHA events and activites and rules and regulations governing any competitions in which any member of the WMHA participates.

Members and participants of the WMHA shall not engage in any activity or behaviour which interferes with a competition or with any player or team’s preparation for a competition, or which endangers the safety of others.

**Members of the WMHA shall refrain from comments or behaviours, which are disrespectful, offensive, abusive, racist or sexist, including profanity. In particular , behaviour which constitutes harassment or abuse, will not be tolerated and will be dealt with under the OMHA/OWHA Harassment and Abuse Policy.**

**Failure to comply with this Code of Conduct may result in disciplinary action in accordance with the Discipline Policy of the OMHA/OWHA. Such action may result in the member losing all privileges, which come with membership in the WMHA, OMHA, OWHA, CHA, OHF including the opportunity to participate in WMHA or OMHA/OWHA activities and events both present and future.**

***Volunteers and Members with Criminal Records Policy***

Walkerton Minor Hockey Association accepts its significant responsibilities to its vulnerable clients.

This Association owes a duty of care to its clients, to staff, and to the community. Acceptance of this duty will be reflected in all Association programs, services and activities, as well as in its policies and procedures.

Walkerton Minor Hockey Association recognizes that some of the positions in the Association are of significant trust. People applying for and undertaking positions of trust will be subject to more intense initial and ongoing screening and supervision than individuals in placements, which are not in positions of trust.

Walkerton Minor Hockey Association will not discriminate against any person on the basis of these grounds, age, race, sex, marital status unless there is a *bona fide* reason related. Essentially and explicitly to the position being applied for, and will do so with due consideration for the need to accommodate applicants were possible.

For certain positions in the Association, a Police Record Check will be required as one element of the screening process.

**Applicants may be rejected as a result of other information gained during the police record check process or through the screening process as a whole, or as a consequence of other factors.**

It should be noted that every volunteer once accepted, is obliged to inform the appropriate Association Executive if he or she is charged, tried or convicted of any offence under the Criminal Code or under other provincial or federal statues, if that offence is relative to a position of trust held by the individual.

Once accepted as a volunteer with the Walkerton Minor Hockey Association as a coach or coaching staff you will be required to complete a **police records check every two years.**