

**Walkerton Minor Hockey Association
By-Laws
(Revised April, 2017)**

Name

This Committee shall be known as the Walkerton Minor Hockey Association, hereinafter referred to as W.M.H.A.

Aim and Objectives

1. To promote, foster, govern, teach and improve amateur hockey for boys and girls in the Walkerton area within the minor age groupings as set out by the Ontario Minor Hockey Association (O.M.H.A.) and the Ontario Women's Hockey Association (O.W.H.A.).
2. To foster among its members, supporters and teams a general community spirit.
3. To maintain and increase the interest in the game of hockey.
4. To have and exercise a general care, supervision and direction over the playing interests of its teams and players.
5. To endeavor to cultivate and have spirit of sportsmanship among all participants, spectators and players alike and to promote fair play and competition.
6. To endeavor to help the individual understand that sport is not an end unto itself, but rather it is a way of preparing the individual for a happier and fuller life.

Amendments to By-Laws

The By-Laws of the W.H.M.A. shall not be altered except by a two-thirds (2/3) majority of the members of the Walkerton Minor Hockey Association members present and voting thereon.

Any proposed amendment to these By-Laws must be submitted to the Walkerton Minor Hockey Association Executive at least sixty (60) days prior to the Annual General Meeting of the Walkerton Minor Hockey Association (May). Amendments will be published on the website at least 30 days prior to the AGM.

Officers of the WMHA Executive

1. The Executive shall consist of the following officials:
 1. Chairperson
 2. Vice-Chairperson
 3. Past Chairperson
 4. Secretary
 5. Referee-in-Chief
 6. Treasurer
 7. Local League Convenor WOAA/OMHA
 8. Ice Time Manager
 9. Equipment Manager
 10. Town Contact – WOAA/OMHA
 11. Town Contact – WOAA/OWHA
 12. Local League Convenor WOAA/OWHA
 13. Voting Member-at-Large (Parent)
2. The Executive officials shall be elected at the WMHA Annual General Meeting (AGM). The WMHA will hold an AGM each spring, once the season is completed and all financial records are completed.
3. All members of the Executive must have a completed police check including a vulnerable sector check and certification from a Prevention Services Clinic.
4. The Executive will meet monthly when possible but no less than 10 times in a year, including the Annual General Meeting.
5. Executive members that miss two consecutive meetings will be notified in writing that missing a third consecutive meeting could mean removal from the Committee. This decision will be made at the discretion of the Committee.

Duties of Executive Members

1. The Executive shall have control of the affairs of the Walkerton Minor Hockey Association and shall have power to fill any vacancy which may occur in its numbers.
2. Any clause in the By-Laws may be clarified and defined at any time by a quorum of the Executive. Quorum is defined as 50% plus one of all filled seats on the Executive.

Duties of the Chairperson

1. To preside over all meetings of the WMHA Executive.
2. To sign as a signing officer for the Executive.
3. To sit in on all sub-committees as an ex-officio voting member.
4. When necessary to deal with matters of discipline involving players, coaches or other team officials, the chairperson will call a meeting of the Discipline and Dispute Committee.

5. The Chairperson does not vote except in the instance of a tie.

Duties of the Vice-Chairperson

1. In the absence of the Chairperson, or in the event of the inability to act, the Vice-Chairperson shall have and exercise all powers and duties of the Chairperson.
2. Shall be responsible for ensuring that all police checks are completed as per Ontario Hockey Federation policies and procedures.
3. Co-ordinates OMHA and OWHA Rep coaches.

Duties of the Past Chairperson

1. The Past Chairperson shall have and exercise all the powers of the Chairperson in the absence of the Chairperson and the Vice-Chairperson, or in the event of the inability to act.
2. Participate in the deliberations of WMHA Executive, acting in a general advisory capacity.
3. Shall participate as a member on the Disciplinary Committee.

Duties of the Secretary

1. Record all proceeding and minutes of the Executive.
2. Maintain a permanent record of all sponsors for all representative and local league teams.
3. Maintain a file for all correspondence received and sent as well as special memoranda in annual files, including records of Disciplinary Committee hearings.
4. Maintain a record of all trophies owned by Walkerton Minor Hockey.
5. Notify the members of the Executive of the time, location and date of meetings.

Duties of the Referee-in-Chief

1. The Referee-in-Chief shall appoint qualified referees for all hockey games as set out in the OMHA and OWHA Manuals of Operations. He/she has the authority to seek out other qualified referees that are not on our list, provided he/she is unable to secure the services of one of the referees on our list, or for special reasons considered in the best interest of the Association.

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2. Provide the members of the Hockey Executive and all referees (if applicable) with information concerning changes to the rules of play or amateur hockey.
3. Provide guidance and mentoring to all new officials
4. Encourage interested persons in taking referees' clinics and subsequently upgrading referee qualifications.
5. Make recommendations to the Executive of the WMHA in matters concerning the conduct, quality, and recruitment of referees.
6. Ensure game sheets are sent or delivered to the proper league office.
7. Ensure a system is in place to ensure all in town and out of town Referees are properly compensated.

Duties of the Town Contacts

1. Be responsible for relaying any and all information between the Walkerton Minor Hockey Association and the Ontario Minor Hockey Association and the WOAA.
2. Oversee the selection of teams and the complete operation of all Representative teams in conjunction with coaches.
3. Shall attend any scheduling meetings set out by the respective associations that affect any Walkerton teams in game or playoff schedules or send a designate if the Town Contact is unable to attend.
4. Shall roster all teams as required by the regulations of the respective associations and forward same to the League for approval.
5. Inform the Ice Time Manager of the ice time requirements.
6. Have the authority to enforce the rules, regulations and procedures established by the WMHA.
7. Arrange for and assist the conveners of any Representative tournaments sponsored by Walkerton Minor Hockey Association.
8. Publish and distribute rosters as required.

Duties of the Local League Conveners

1. Ensure designation of players to local league teams is completed by coaches of said teams. Any disputes regarding designation will be brought forward to the Local League Convener. All decisions of Local League Convener will be final.

2. Oversee the selection and complete operation of Local League teams in conjunction with coaches.
3. Arrange for and assist the conveners of any local league tournament sponsored by Walkerton Minor Hockey Association.
4. Attend scheduling meetings as set out by the WOAA. In the event the Local League Convener is unable to attend, a designate should be sent in his/her place.
5. Approve the scheduling and playoff format, in accordance with WOAA rules.
6. Inform the Ice Time Manager of the ice time requirements.
7. Have the authority to enforce the local league rules, regulations, and procedures established by the WMHA.
8. Shall submit local league lists of registered players and team officials to the appropriate Town Contact and to team coaches.

Duties of Ice Time Manager

1. Submit an estimate of ice time requirements to the Walkerton Recreation Department office in March of each year. Request an estimate of ice time requirements to any other facilities as deemed necessary by the WMHA. (e.g. Mildmay, Belmore) in August.
2. Shall include ice for games and practices from allotted ice times as per WMHA requirements.
3. Shall be the official contact to the Walkerton Community Centre and Recreation Department and other facilities used by WMHA for all ice time requirements of Walkerton Minor Hockey.
4. Shall have the authority to sign for ice time rental agreements on behalf of the WMHA within budget criteria as set out annually by the WMHA.
5. Be the contact person and co-ordinate the booking of the Horse Palace, in accordance with policies of WMHA.

Duties of the Equipment Manager

1. Have submitted to him/her as soon as possible, a list of equipment requirements for all hockey teams.
2. Advise the Executive of equipment needed and be authorized to purchase equipment within budgetary guidelines.

3. Arrange for the storage, handling, repairing, and cleaning of equipment as required.
4. Be responsible for submitting to WMHA a list of equipment inventory at the conclusion of the hockey season.
5. Be responsible for the security, issuing, and recording of all hockey equipment belonging to WMHA.
6. Have all hockey equipment returned within two (2) weeks of the completion of the season.
7. Be responsible for issuing combinations to sports cages in the Minor Hockey locker room to all authorized coaches and other authorized persons as determined by the Executive.

Duties of the Treasurer

1. Prepare an annual budget in co-operation with the members of the WMHA Executive for presentation and approval.
2. To account for all gate receipts and sponsorship dollars and report deposits to the WMHA Executive.
3. To ensure cash boxes with adequate change are available for all home games.
4. Keep a record of all monies received, disbursed, and deposited.
5. Present a report at the end of the season on the year's operation to the WMHA Executive.
6. Present monthly budget statement/reports and outstanding bills for payment to the WMHA Executive for approval.
7. Account for sponsorship funds for representative and local league teams.
8. Manage Twice the Ice funds.

Member-at-Large

1. To assist Executive members as required.

Walkerton Minor Hockey Policies & Procedures (Revised 2017)

APPENDIX A: Player and Team Official Rules

1) Age Limit (boys and girls)

<u>Level</u>	<u>Age as of December 31 of current season:</u>
Pre-Novice	4-5-6-7 years of age
Novice	8
Atom	9-10
PeeWee	11-12
Bantam	13-14
Midget	15-17
Juvenile	18-19
(Age 20 – overage Juvenile)	

2) Proof of Birth

Satisfactory proof of birth will be submitted with every INITIAL registration of players and no player may participate in any Walkerton Minor Hockey game until such proof is provided.

3) Residency

All Walkerton Minor Hockey players must reside within the area described by OMHA/OWHA residency rule # 18.

4) Injuries

The Town of Walkerton, Walkerton Minor Hockey Association and their agents undertake no responsibility for player injuries or any other liabilities whatsoever. This rule will be so stated and acknowledged on all players and tournament registration forms of the Walkerton Minor Hockey Association.

5) Affiliation with Other Leagues

Walkerton Minor Hockey shall have the authority to impose suspension on any player.

6) Affiliation with Other Teams

- a) Movement of players shall be governed by the OMHA and OWHA rules. A player affiliating shall do so only with the permission of his/her parents (when under the age of 18) and both coaches. Disputes are to be resolved by the Walkerton Minor Hockey Committee (W.M.H.C.)
- b) Effective the 2012-13 hockey season any OWHA registered player asked to affiliate with an OMHA registered team will be required to pay the applicable OMHA insurance fees. Further any OMHA registered player asked to affiliate with an OWHA registered team will be required to pay applicable OWHA insurance fees.

7) Level of Competition

In order to maintain a balanced level of competition within the Walkerton Minor Hockey system, W.M.H.C. will select the players to play at the level best suited to their ability as deemed by the coaches. Disputes will be resolved by the W.M.H.C. Where a Rep and second team exist at one level, the Rep team shall be selected before players are signed to the second team.

8) Refunds

Registration Fees: A full refund will be given if requested by October 15th. No refund will be issued after December 31st. A pro-rated refund, based on days, will be issued between October 15th and December 31st. Players suspended by W.M.H.A., WOAA, OMHA or OWHA are not eligible for a refund.

Effective the 2012-13 hockey season new registered referees will be reimbursed for their initial HCOP registration fee upon completion of 5 WMHA assigned games, provided the Referee in Chief agrees that the new officials are required. For Junior Referees, 2-3 new Referees every year are needed. It is the responsibility of the new official to notify WMHA of their registration. Any subsequent fees will be paid by officials independently.

9) Equipment

- a. It is mandatory that all players under WMHA auspices adhere to OMHA/OWHA rules regarding the wearing of proper equipment while participating in practices and games.
- b. Each boy or girl will be given a sweater by his or her coach before each game. After the game, each player shall give his or her sweater back to the coach.
- c. Team sweaters will not be kept in individual players' equipment bags. **TEAM SWEATERS ARE NOT TO BE WORN DURING PRACTICES.**
- d. All new sweaters purchased and/or donated will bear the Walkerton Capitals logo and be in the Capitals colours of blue, red and white.

10) Behaviour

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- a. Players and team officials are responsible for the condition of their dressing rooms. Tape, paper or garbage of any kind should not be left in the dressing room, whether in Walkerton or any other arena.
- b. Abuse or defacing of WMHA or public property will be subject to disciplinary action.
- c. Profane language will not be tolerated. A player or team official using such language while taking part in an activity under the auspices of W.M.H.C. will be subject to disciplinary action.
- d. Smoking should be discouraged in the arena area during or immediately before or after a practice or game.

Disciplinary action will be taken by the W.M.H.C. against a player or team official who:

- i. Is found under the influence of alcohol or drugs, or has possession of the same, while participating under the auspices of the W.M.H.C.
- ii. Is caught stealing from WMHA, its players or agents.
- iii. Continuously disregards W.M.H.A. profane language policies.
- iv. Shows disregard for property and/or people while playing in Walkerton or other facilities under the auspices of WMHA.

11) Late Charge

A late charge of \$100 per registration will be applied after the final advertised registration date. Player transfer fee will be \$50.

APPENDIX B:

Discipline and Dispute Committee

1. The Discipline and Dispute Committee of the W.M.H.C. will consist of five (5) members of the Hockey Committee and shall include the following:
 - Chairperson
 - Vice-Chairperson
 - Past Chairperson
 - Referee-in-Chief
 - Town Contact/Local League Convener/OMHA or OWHA (whichever one is applicable)

2. If one of the designated persons named above is unable to participate, another officer of the W.M.H.C. will be appointed by the chairperson or his/her designate.

APPENDIX C:

Walkerton Minor Hockey Team Regulations

Formation of Teams

Team sizes will be established each season from registrations for each level at the discretion of the W.M.H.C. and coaches. The appropriate convener and coaches shall do the utmost to provide balanced teams. Prior to the formation of teams, players will practice in age groups for the purpose of conditioning, skill development and evaluation.

1. Team Balancing

Prior to November 30th all teams within a level will be re-balanced by player movement using the system developed by the WMHA coaches.

2. Player Participation

All players must be ready and on the ice at game and practice time. Referees, Players, Coaches and parents must make an effort to ensure that games and practices commence and end on time. Ice time curfews will be imposed on all regular season games.

3. Penalties

All penalties will be called and served in accordance with the OMHA/OWHA rule books.

4. Bench Staff

Effective the 2012-13 season all Walkerton Minor Hockey registered teams will be limited to 5 bench staff. Any additional staff will be required to pay OWHA and OMHA registration fee for the applicable season.

APPENDIX D:

Coaches' Selection Committee

Terms of Reference

1. A committee will be appointed by the W.M.H.C. to select the appropriate head coaches of each hockey team for the following year.
2. This committee consists of the following persons (minimum of 4):

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- Chairperson, Walkerton Minor Hockey Executive or his/her appointee
 - Vice Chairperson
 - Town Contact (OMHA or OWHA)
 - Local League Convener (OMHA or OWHA)
 - Another appointee selected by the W.M.H.C.
3. This committee shall receive applications from individuals who wish to coach hockey for the upcoming season.
 4. A notice will be advertised on the website and by email to members of the WMHA requesting applications to this Committee by a specified date.
 5. This Committee will review the credentials of each applicant taking into consideration the applicant's coaching certification, years of experience in coaching hockey, trainer's certification, and participation in a Prevention Services Clinic. Minimum standards established under the OMHA Manual of Operations and the OWHA will be required. Completed police check forms will be required with all bench staff applications (head coach, assistant coach, trainer, assistant trainer, manager).
 6. Any member of this Committee who is seeking a coaching position in a particular level must declare a conflict of interest when that level is being decided upon and remove himself/herself from the meeting while a decision is being considered.
 7. The selection committee is under no obligation to select coach(es) from the applications submitted and may re-advertise for positions left unfilled.
 8. The Chairperson of the W.M.H.C. will be responsible for notifying all candidates of the decisions that were made.
 9. Members of this Committee shall keep all information concerning this process in the strictest confidence.
 10. Any appeals to the decisions made can be made in writing to the Chairperson of WMHA to be dealt with at the next regular meeting of the W.M.H.C.

APPENDIX E:

Coaches'/Bench Policy

1. Job Description – Minor Hockey Coach

Coaches accepted for minor boys' and girls' teams will oversee and be responsible for all aspects of the day-to-day operation of the assigned hockey team, ensuring that the objectives of the Association as stated in the by-laws and policies of Walkerton Minor Hockey Association and the

Manual of Operations of the OMHA and the OWHA are met. He/she will be a spokesperson for the team and represent the team at all meetings and functions

This position requires a Level of Certification as stated in the OMHA/OWHA. Rep team coaches will report to the Town Contact; Local League coaches to the Local League Convener; OMHA or OWHA, whichever is appropriate.

2. Application Process

Interested applicants will be required to apply prior to a deadline, set annually by the W.M.H.C. This deadline will be prior to teams going on the ice. Interested applicants will submit a completed application.

Applicants will be reviewed by the Coaches' Selection Committee and all applicants will be notified of the decision.

All applicants will review and comply with the requirements of the Walkerton Minor Hockey Association's by-laws, as well as the OMHA/OWHA Manual of Operations. Special attention should be given to the Harassment and Abuse Policy in the OMHA/OWHA Manual of Operations.

This position will require unsupervised and possible physical contact with the athletes and may require the transportation of athletes. Eligible applicants will be required to pass a Vulnerable Sector Police Record Check.

3. Expectations and Behaviour

A minimum of 10 hours per week of time can be expected to fulfill the obligations of this position. In addition to the regular season, teams may represent WMHA in OMHA and OWHA sanctioned tournaments.

Coach as a Leader:

- Seasonal Goals and Objectives – establish seasonal goals and objectives for the team
- Be a role model for players in reference to appropriate behaviour towards officials, other coaches and other players.
- Develop leadership abilities in athletes (e.g. Encourage athletes to lead drills in practice, mentoring, etc.)
- Meet with parents of athletes at the pre-season meeting and during the year to outline philosophy, ice time, playing time and other important aspects of the plan
- Demonstrate a sincere effort in helping each athlete to maximize his or her potential.

Coach as a Teacher:

- Teach the necessary hockey skills for the age group as outlined in the NCCP Coaching Course.
- Develop a seasonal plan.
- Teach skills using the proper sequences and progressions.

- Teach skills using understandable language.
- Recognize that athletes differ in learning and readiness to learn, and that learning requires the acquisition of skills and attitudes. This requires patience and perseverance of the coach and player before the required behaviors will be consistently demonstrated in game play.
- Teach more than just hockey skills.

Coach as Organizer:

- Select support staff that meets the W.M.H.C. standards and approval and will provide maximum benefit to volunteers and players.
- Ensure that all bench staff has a completed Vulnerable Sector Police Check prior to team involvement, including practices. Ensure that all bench staff has a mandatory Prevention Services certificate and that the trainer possesses a valid trainer's certificate.
- Seek the assistance of the parents of the players in running the activities of the program, including a parent representative and a fundraising representative.

Coach as a Communicator:

- Hold regular parent and player meetings.

Coach and Risk Management (Safety):

- Review safety action plan for team with trainer.
- Ensure that all ice and dressing room activities have adequate adult supervision (2 adults) as per OHTF Two Deep Dressing Room Policy.
- Report any arena deficiencies to W.M.H.C.
- Review player equipment on a regular basis for defects and advise parents accordingly.
- Monitor rehabilitation of injured athletes and ensure medical clearance to return to play.
- Report any player abuse to W.M.H.C.
- Maintain communication with W.M.H.C., to ensure that the Association can assist in the resolution of difficulties at an early stage, and improve overall hockey program on an ongoing basis.

APPENDIX F:

Policy On Volunteers and Members with Criminal Records

Walkerton Minor Hockey Association accepts its significant responsibilities to its vulnerable clients. The WMHA owes a duty of care to its clients, to staff, and to the community. Acceptance of this duty will be reflected in all Association programs, services and activities, as well as in its policies and procedures.

Walkerton Minor Hockey Association recognizes that some of the positions in the Association are of significant trust. People applying for and undertaking positions of trust will be subject to more intense initial and ongoing screening and supervision than individuals in placements, which are not positions of trust.

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Walkerton Minor Hockey will not discriminate against any person on the basis of these grounds (age, race, sex, marital status, etc.) unless there is a bona fide reason related essentially and explicitly to the position being applied for, and will do so with due consideration for the need to accommodate applicants where possible.

For certain positions in the association, a Vulnerable Sector Police Record Check will be required as one element of the screening process. These positions include, but are not limited to: all rostered bench staff and associated volunteers with a team and all WMHC Members.

Applicants may be rejected as a result of other information gained during the police records check process or through the screening process as a whole or as a consequence of other factors.

It should be noted that every volunteer once accepted, is obliged to inform the WMHC if he or she is charged, tried or convicted of any offence under the Criminal Code or under other provincial or federal statutes, if that offence is relative to a position of trust held by the individual.

Once accepted as a volunteer with the WMHA on a team roster, the volunteer will be required to complete a police check which will include the vulnerable sector.

Walkerton Minor Hockey will accept current police checks, with the vulnerable sector check, completed for other organizations, completed within the current calendar year. (ie. January, 2013 for the 2013-2014 hockey season)

Police checks must be good for three hockey seasons before needing renewal.

Appendix G:

Walkerton Minor Hockey Association/Ontario Minor Hockey Association/Ontario Women's Hockey Association

“CODE OF CONDUCT”

The Walkerton Minor Hockey Association, the Ontario Minor Hockey Association and the Ontario Women's Hockey Association identify the standard of behavior which is expected of all Walkerton Minor Hockey members and participants, which for the purpose of this policy shall include all players, parents, coaches, officials, volunteers, directors, officers, committee members, conveners, team managers, trainers, administrators and employees involved in any and all of Walkerton Minor Hockey Association, Ontario Minor Hockey Association and Ontario Women's Hockey Association activities and events.

The Walkerton Minor Hockey Association, the Ontario Minor Hockey Association, and the Ontario Women's Hockey Association are committed to providing an environment in which all individuals are treated with courtesy and respect. Members and participants of the Walkerton Minor Hockey Association shall conduct themselves at all times in a manner consistent with the values of the Walkerton Minor Hockey Association, the OMHA, and the OWHA which includes fairness, integrity and mutual respect.

During the course of all Walkerton Minor Hockey activities and events, members shall avoid behaviour, which brings the Walkerton Minor Hockey Association, the OMHA and/or the OWHA or the sport of hockey into disrepute, including but not limited to abusive use of alcohol, use of non-medical drugs and use of alcohol by minors.

Walkerton Minor Hockey members and participants shall at all times adhere to the Walkerton Minor Hockey Association, the OMHA and/or the OWHA operational policies and procedures, rules and regulations governing all Walkerton Minor Hockey, OMHA and/or OWHA events and activities and rules and regulations governing any competitions in which any member of the Walkerton Minor Hockey Association participates.

Members and participants of the Walkerton Minor Hockey Association shall not engage in any activity or behaviour which interferes with a competition or with any player or team's preparation for a competition, or which endangers the safety of others.

Members of the Walkerton Minor Hockey Association shall refrain from comments or behaviours which are disrespectful, offensive, abusive, racist or sexist. In particular, behavior which constitutes harassment or abuse, will not be tolerated, and will be dealt with under the OMHA and/or OWHA Harassment and Abuse Policy.

Failure to comply with this Code of Conduct may result in disciplinary action in accordance with the Discipline Policy of the OMHA and/or the OWHA. Such action may result in the member losing privileges, which come with membership in the Walkerton Minor Hockey Association, OMHA, OWHA, CHA, OHF, including the opportunity to participate in Walkerton Minor Hockey Association or OMHA or OWHA activities and events, both present and future.

Appendix H:



Ontario Hockey Federation
400 Sheldon Drive Unit 9
Cambridge, Ont. N1T 2H9
Tel: (226) 533-9070
Fax: (519) 620-7476
www.ohf.on.ca

Information Bulletin (I 13.01)
FOR IMMEDIATE DISTRIBUTION

Release Date: July 10, 2013

Ontario Hockey Federation Two Deep Dressing Room Policy

CAMBRIDGE – The Ontario Hockey Federation (OHF) is introducing a new policy intended to provide a safe and comfortable dressing room environment with proper supervision for the player and team officials.

Two Deep Dressing Room Policy:

It will be the Policy of the Ontario Hockey Federation that, when any player under the age of 19 is in the team dressing room(s) before, during and after a game or practice, a minimum of two of the following shall be present in the dressing room(s) or immediately outside the dressing room(s) with the door ajar: two team or club/association officials, properly screened or one such official and an adult person associated with the team.

In the situation of Juvenile or U21 hockey the coach may use an adult player over the age of 19 to be the second adult associated with the team.

Sanctions:

Any person found to be in violation of this policy will receive a warning for a first offence, a two week suspension for a second offence, and a one year suspension for a third offence.

Effective Date:

The policy will be in effect beginning 2013-2014 season.

The OHF is one of three Hockey Canada Branches operating in the Province of Ontario and is the largest of all thirteen across Canada. The OHF is comprised of seven Member Partners and has a membership base that represents over forty percent of Hockey Canada.

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For more information please visit www.ohf.on.ca and/or contact:

Sue Campbell
Coordinator, Risk Management and Insurance
Ontario Hockey Federation
Phone: (226) 533-9073
Email: scampbell@ohf.on.ca

APPENDIX I:

Twice the Ice Committee

1. Responsible for the day to day operations and installing / removing the temporary ice in the Horse Palace.
2. The Twice the Ice Committee (TTIC) will consist of a minimum of three voting (3) members:
 - Chairperson
 - Vice-Chairperson
 - WMHA Chairperson or delegate
3. The Committee shall attend a minimum of two (2) monthly WMHA meetings, with one in October and one in April.
4. A budget shall be submitted for approval by WMHA.
5. Capital expenditures exceeding the budget must be approved by WMHA

Appendix J

Affiliated Player (AP) Policy

WMH Affiliated Player (AP) policy is based on this overriding principle: **“AP's are utilized to take the spot of a regular player when the regular player is not present.”** The intent of the policy is to satisfy the above and to remove the “win at all cost” mentality. We must be aware of the regular player missing regular playing time in the playoffs just for the sake of winning. It is not consistent with the fair play concept. AP's are required to run most Rep and some LL teams.

Rule #1

Limit # of AP players per game to the following, and if you want / need to go over limit, requires approval of Town Contact and VP:

1 goalie

2 defensemen

3 forwards

Rule #2

Choosing your Affiliated Players (AP)

Safety of the kids must be our number one priority when deciding which players will be affiliated. We also encourage the LTPD concept. For example, the focus should be on first year players who could be playing rep or AE in the following seasons.

It is preferred to pull within the same lateral division, ex. Peewee LL to Peewee AE to Peewee Rep. If you want to pull from a division down, ex. Peewee Rep to Bantam Rep requires approval from Town contact and VP. This will ensure the player is capable of handling themselves in an age group above, especially considering body contact.

Here is a guideline:

- 3 First year lateral division players
- 3 Second year lateral
- 3 Second year vertical players

LL AP's occur from a division lower, Atom LL to Peewee LL

Rule #3

Fair Play

AP is meant to supplement regular players missing from the game, not to take regular playing time from a player on the affiliated team.

AP used to fill out a roster full time due to team numbers at registration, requires prior approval from the executive.

An AP is limited to 2 consecutive games (unless in a tournament). To go over requires approval of town contact and VP.

Rule #4

Playing Priority, APs are eligible to play and practice in as many events as they are available for, under the following rules:

- When games are on the same calendar day, player is not permitted to play with her/his AP team first, without the coach’s approval.
- When player’s practice conflicts with AP team’s game, player can only play with the Permission of his/her own team’s coach.
- When player’s practice conflicts with AP team’s practice, player must attend her/his Own practice first.

Additional AP Guidelines

A team can use as many APs as it needs to either (whichever is larger):

1. Fill every empty spot on the roster (up to the # of players rostered), up to 15 skaters and 2 goalies
2. b) Ice a team of 13 skaters and 2 goalies

Game Team with APs

Roster Size	Game Team with APs
15+2	15+2
14+2	14+2
14+1	14+2
13+2	13+2
13+1	13+2
12+2	13+2
12+1	13+2
11+2	13+2
11+1	13+2
10+2	13+2
10+1	13+2